

Cathedral Church of St. Paul Chapter Minutes

Date: 09/20/2022

Convene Time: 5:32 PM

Clergy:

Present: Amma Nicola Bowler; Deacon John Doherty;

Absent: Deacon Jean Davis

Officers:

Present: Senior Warden Stephanie Wells; Junior Warden Phyllis Melton; Clerk Kirsten Buniak; Treasurer Henry Harmon

Absent:

Class of 2023:

Present: Elvin McDonald; Mike Gillespie; Henry Harmon;

Absent: Jonathan Hansen

Class of 2024:

Present: Jolene Phelps; Phyllis Melton;

Absent: John Stender-Custer; Duane Sand

Class of 2025:

Present: Kirsten Buniak; Stephanie Murphy; Tom Smith (via phone); Stephanie Wells

Absent:

Opening Prayer:

Kirsten Buniak leads the Chapter in reading a few excerpts together from the book “Emotionally Healthy Spirituality” by Peter Scazzero.

Business Agenda:

- August 2022 Minutes
 - Phyllis Melton motions to approve the August 2022 minutes, with a second from Elvin McDonald.
 - The motion passes.
- August 2022 Financial Report
 - Henry Harmon gives an update, saying that there are no surprises.
 - Addresses the \$20k gift line, as it is a filler for the \$20k the Chapter forgave of Father Troy’s mortgage.
 - The Chapter notes that there is a ‘negative budget’ and Henry Harmon plans to email the accountant to get a better explanation for why the budget reflects it in that way.

- Henry Harmon motions to accept the August 2022 financial report, with a second from Mike Gillespie.
- The motion passes.

Old Business:

- 1885 Revitalization Contract
 - Amma Nicola reports that she has not received a final contract yet. She mentions that the Breiholz contact is currently out on vacation, so that is one reason for the delay.
 - Jolene Phelps reminds the Chapter to keep up on transparency of this subject, as in the past there were some issues of trust from the congregation, and she wishes to keep everyone in the loop to avoid the issues from recurring.
- Property Committee
 - Mike Gillespie updates the Chapter on the concrete bids for the steps and slab on High St.
 - The bids include 2 squares by the Chapel entrance, 1 step repair, and 1 square by the Nave entrance.
 - Mike Gillespie mentions that there is a water issue, so fixing these is imperative.
 - Since these are surface cost bids, and there is a potential that the repairs could cost more, the Chapter decides to have the Property Committee review each bid and send their recommendation to the Chapter for electronic voting.
 - Phyllis Melton motions for electronic voting of the concrete repair bid, with a second from Jolene Phelps.
 - The motion passes.

New Business:

- Alarm System
 - Henry Harmon gives an update.
 - Rick Stearns had interviewed new system vendors. Henry Harmon and
 - Amma Nicola relay his recommendation that the Chapter move ahead with SEI, as their system is compatible with the current set up in place.
 - The Finance committee motions to accept the SEI contract, and the purchase the Johnson equipment, with a second from Phyllis Melton.
 - The motion passes.
- Deacon John
 - Deacon John updates the Chapter on what he has been up to in the past few months.
 - He mentions he has been making quite a few pastoral services, assisted with two burial services, and has completed the “Dismantling Racism” class.
- Deacon Jean
 - Deacon Jean was not present to update in person, but has submitted her report to read.
- Request for donation to Cross Outreach
 - Deacon Jean prepared a fact sheet for those who come in looking for assistance.
 - Deacon Jean asks for a donation to Cross Outreach.
 - Elvin McDonald motions to give \$1000 to Cross Outreach, with a second from Phyllis Melton.
 - The motion passes.

- Rain Garden Phase II proposal
 - Elvin McDonald informs the Chapter that the Rain garden is ready for phase II of revitalization.
 - Elvin motions to approve the budget for the phase II plans to be removed from the designated garden fund, with a second from Jolene Phelps.
 - The motion passes.
- Amma Nicola Report
 - Amma Nicola touches on a few items from her report.
 - She notes that the weekday sexton, Christopher, has been serving on Sundays as well, and is doing an excellent job ☺
 - Elvin McDonald and Amma Nicola both note that John Z. is doing well after his surgery.
 - She mentions that the Youth Group has started meeting!
 - The October Chapter meeting will be mostly dedicated to the Vision Task Force report.

Announcements:

- On February 18th, there will be a refresher/ get together to go over the canons and bylaws. This meeting does not need to be attended by Elvin McDonald, Mike Gillespie, Henry Harmon, and Jonathan Hansen, as they will have rolled off by then.
- Jovan's Retirement date has been set. The Chapter asked about giving him a gift as a Cathedral, but is concerned that the government would see it as a paycheck rather than a retirement gift.
- Stephanie Murphy will deliver Bishop Scarfe's present to his house, as it was mistakenly never delivered.

Adjournment:

- Phyllis Melton motions to adjourn, with a second from Henry Harmon.
- The motion passes.
- Deacon Jean sends the Chapter out.

Adjournment Time: 6:53 PM

Minutes submitted,

Kirsten Karen Ann Buniak, Clerk.