

**Cathedral Church of St. Paul Chapter Minutes**

**Date:** 03/21/2023

**Convene Time:** 5:33 PM

**Clergy:**

Present: Amma Nicola Bowler;

Absent: Deacon John Doherty; Deacon Jean Davis

**Officers:**

Present: Senior Warden Phyllis Melton; Junior Warden Duane Sand; Clerk Kirsten Buniak; Treasurer Henry Harmon

Absent:

**Class of 2024:**

Present: Phyllis Melton; Jolene Phelps; Duane Sand

Absent: John Stender-Custer;

**Class of 2025:**

Present: Kirsten Buniak; Stephanie Murphy; Tom Smith; Stephanie Wells

Absent:

**Class of 2026:**

Present: Nathan Brown; Sam Hutchinson; Betsy Van Haaften; Rosa Walker

Absent:

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**Opening Prayer:**

The Chapter shares what practices they have been observing/abstaining from/taken up for the Lenten season. After going around the group and sharing, Amma Nicola leads in a prayer for the Church.

**Business Agenda:**

- February 2023 Minutes & March Electronic Minutes
  - Jolene Phelps motioned, with a second from Tom Smith to approve both the February 2023 Minutes and the March Electronic Minutes.
  - Motion passed.
- February 2023 Financial Report
  - Henry Harmon gives a brief update on the Financial Report for February 2023.
  - The transfer accounts have been concise and merged.
  - Pledging units went down from 77 (2022) to 74 (2023).
  - Stephanie Murphy motioned to accept the February 2023 Financial Report, with a second from Sam Hutchinson.
  - Motion passed.

- Diocean Conversation
  - The Finance team asked for a \$6000 reduction on the annual tithe the Cathedral gives to the Diocese of Iowa. This is because the Cathedral provides a lot more services and amenities that the average parish church does not provide, such as hosting Holy Day services and special Diocean services (burial services, ordinations, confirmations, baptisms, etc.), as well as providing our space and resources for other Diocean matters.
  - The meeting was positive, and those on the Diocese side seemed to be very receptive to our position on this matter.

### Old Business:

- Designated Gift
  - After a conversation was had with Barbara Duro about the Chapter's previous motion to accept the gift had not passed, Ms. Duro has stated she is willing to place the gift toward the Revitalization Fund.
    - The Executive Committee motioned (no second needed) to create a designated fund called the 1885 Revitalization Project (transfer fund).
      - Motion passed.
    - The Executive Committee motioned (no second needed) to accept the designated gift with the provision that \$1000 be held back, while the remainder of \$5000 be placed in the 1885 Revitalization Fund. The \$1000 will be used for a new dishwasher, ~~and if it is not needed, it will be placed in the 1885 Revitalization Fund.~~
      - Jolene Phelps motions to amend the motion - "The Executive Committee motioned (no second needed) to accept the designated gift with the provision that \$1000 be held back, while the remainder of \$5000 be placed in the 1885 Revitalization Fund. The \$1000 will be used for a new dishwasher, and if it is not needed, it will be placed in the 1885 Revitalization Fund." - in order to remove the portion "and if it is not needed, it will be placed in the 1885 Revitalization Fund", with a second from Tom Smith.
      - The Chapter decided they will use the reserved portion of the gift to purchase a new dishwasher for the upstairs kitchen.
      - Motion passed.
    - Motion, as amended, passed.

### New Business:

- Baker Electric is going to look at the upstairs kitchen to assess the wiring. The kitchen needs safer outlets and electrical work.
- Revitalization Contracts
  - There was a slight discrepancy between the two agreements:
    - Binding arbitration v. Court Litigation
    - Breiholz is changing their contract to use court litigation.
  - Once the change is made, we will be ready to sign the contracts!
- Vision Task Force & Cathedral Census

- We plan to gather data on who is in our parish community so we can connect better with them.
- Stewardship
  - Tom Smith shares more on his current work with the Stewardship Committee.
  - They are working to reach out to folks who have pledged 1-3 years ago, but have not this year.
  - They plan to work in tandem with the Census, as well as using the data gathered to move forward in an efficient manner.
- Amma Nicola Report
  - Attendance Information:
    - 97 average in-person attendance
    - 297 average livestream attendees.
    - Plan to ask in the census if there are individuals who need help accessing the website and livestream.
  - Way of the Cross
    - St. Paul's will be involved in this event sponsored by the Bridge Board.
  - Youth Group Fundraiser
    - The Youth Group's Fundraiser surpassed their goal!
    - They will start soon, once asbestos safety advice is given.

**Announcements:**

- Saturday 3/25/2023
  - Painting and Pizza party at 9 am to paint Mark Babcock's new office!
- Saturday, 4/1/2023
  - Amma Nicola is visiting the seating of the Dean in Kansas City!
  - Palm Crosses are also being made at 10 am at the Cathedral

**Adjournment:**

- Stephanie Wells motioned to adjourn, with a second from Nathan Brown.
- Amma Nicola gives a concluding prayer.

**Adjournment Time:** 6:37 PM

Minutes Submitted,  
Kirsten Karen Ann Buniak