

Cathedral Church of St. Paul Chapter Minutes

Date: 01/17/2023

Convene Time: 5:40 PM

Clergy:

Present: Amma Nicola Bowler; Deacon John Doherty; Deacon Jean Davis

Absent:

Officers:

Present: Senior Warden Stephanie Wells; Junior Warden Phyllis Melton; Clerk Kirsten Buniak; Treasurer Henry Harmon

Absent:

Class of 2023:

Present: Elvin McDonald; Mike Gillespie; Jonathan Hansen; Henry Harmon

Absent:

Class of 2024:

Present: Phyllis Melton; Jolene Phelps; Duane Sand

Absent: John Stender-Custer;

Class of 2025:

Present: Kirsten Buniak; Stephanie Murphy; Stephanie Wells

Absent: Tom Smith;

Opening Prayer:

Amma Nicola shares from “The Hidden Lives of Congregations”. They share how our new goal of growing our congregation will introduce change, and that we all need to be ready for it.

Business Agenda:

- December 2022 Minutes
 - Henry Harmon motions to approve the December 2022 minutes, with a second from Mike Gillespie.
 - Motion passed.
- December Financial Report
 - Phyllis Melton motions to accept the December 2022 Financial Report, with a second from Jolene Phelps.
 - Henry Harmon updates the Chapter, saying that everything looks great! All bills were paid on time, and we have a credit with the Diocese.
 - Motion passed.
- Building Project

- OPN work:
 - Started on the 17th of January. Contractors came out and did 3D scans with lasers of the sanctuary.
 - They then will test the paint and plaster of its composition to determine why it is failing.
- Asbestos testing:
 - Asbestos was found in the Undercroft hallway ceiling, floor tile, and black tar tile.
 - It was determined that the black tar tile was friable (easily disintegrated, if slightly brushed, moved, or picked up).
 - The Chapter urges everyone to not disturb things if it can be avoided.
- Nominating Committee
 - Four names have been selected, and Stephanie Wells will call all nominees to confirm if they would like to be considered.
 - Once the nominees have been confirmed, the Chapter will be notified.
- Historic Tax Credit
 - Phyllis Melton informs the Chapter that Part 2 of the Tax Credit has been filed between Christmas and New Years.
 - This includes the slate roof, the kitchen, water intrusion, enlarged pipe work, and lower door.
 - There has been a rule change that went into effect on January 1st, 2023, that Phyllis is trying to determine if it will affect our case.
 - Phyllis is also waiting to file Part 2.b and Part 3.
 - There was also a budget created for the CPA to review.
 - The next Historic Tax Credit to be filed will encompass the Revitalization Project, starting in 2023.

New Business:

- Federal Holidays
 - The Executive Committee motions to align the federal holidays with the Diocese of Iowa's observed federal holidays.
 - Motion passes.
- DMARC Food Pantry
 - The 2nd and 4th Tuesday from 4-6 PM, there is a truck parked in front of the Pleasant Street parking lot entrance.
 - If we have any events occurring during these times, please let attendees know not to go through that entry, but rather the alleyway entrance via High Street.
- Mutual Ministry Renewal
 - The Chapter is looking to schedule this during May 2023.
 - It will be led by Meg Wagner.
 - It is a positive exercise to examine the ministries of the Cathedral.
- Amma Nicola Report
 - Amma Nicola announces St. Paul's new formation minister: Jonathan Hansen!
 - Jonathan is excited to start work in this new position.

- Amma Nicola made note that St. Paul's is "attracting priests without assignment".
 - Amma Nicola is working with Bishop Monnot to see if one of them could be appointed to a more formal arrangement, in order to assist with pastoral visits and care.
- Bishop Monnot and Amma Nicola discussed hosting the Diocesan Convention in 2025.
 - They also discussed hosting clergy and representatives via "Homestays", rather than staying at hotels, which can be expensive.
- Tom Smith discussed a bit about the new Fundraising Committee, and he plans to help foster more involvement and commitment in it.
- The Stewardship Campaign is going well!

Adjournment:

- Jonathan Hansen closes out in prayer.
- Phyllis Melton motions to adjourn, with a second from Jolene Phelps.
- Motion passed.

Adjournment Time: 6:36 PM

Minutes Submitted,
Kirsten Karen Ann Buniak