

## **Cathedral Church of St. Paul Chapter Minutes**

**Date:** 02/21/2023

**Convene Time:** 5:30 PM

### **Clergy:**

Present: Amma Nicola Bowler;

Absent: Deacon John Doherty; Deacon Jean Davis

### **Officers:**

Present: Senior Warden Phyllis Melton; Junior Warden Duane Sand; Clerk Kirsten Buniak; Treasurer Henry Harmon

Absent:

### **Class of 2024:**

Present: Phyllis Melton; Jolene Phelps; Duane Sand

Absent: John Stender-Custer;

### **Class of 2025:**

Present: Kirsten Buniak; Stephanie Murphy; Stephanie Wells

Absent: Tom Smith;

### **Class of 2026:**

Present: Nathan Brown, Sam Hutchinson, Betsy Van Haaften, Rosa Walker

Absent:

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### **Opening Prayer:**

Amma Nicola begins with a poem titled, "Lenten Psalm of the Royal Road", from *Prayers for a Planetary Pilgrim* by Edward Hayes. The Chapter answers two questions: "To where does the Royal Road lead?", and "By what methods do we travel the Royal Road?"

### **Business Agenda:**

- January 2023 Minutes
  - Stephanie Murphy motioned to approve the January 2023 Minutes, with a second from Stephanie Wells.
  - Motion passes.
- January 2023 Financials
  - Stephanie Wells motioned to accept the January 2023 Financials, with a second from Nathan Brown.
  - Henry Harmon informs the Chapter that there was a strange discrepancy with some of the transfer accounts, and the Finance Committee and the accountants are working to fix it. They also are combining old, similar, and unused transfer accounts.
  - Motion passes.

- Mutual Ministry
  - Amma Nicola informs the Chapter that the Mutual Ministry meeting will be on Saturday, May 6th, from 12:30 PM - 4:30 PM. Those who are recommended to attend are the Chapter, clergy, committee leaders and officers.
- Building Revitalization Project
  - OPN, Breiholz, and St. Paul's have come to a final agreement.
  - Other than one change, which will be quickly revised, the contract will be signed!
  - This is a pre-construction contract, for a total of \$7500.
  - All design work will be laid out in detail. Once these plans are laid out, then total cost for the project can be determined.
  - Once we proceed through with Breiholz, the \$7500 will be returned.

### **New Business:**

- Designated Gift
  - Barbara Duro gifted \$6000 for the upstairs kitchen, to be used to remodel the cabinets, new dishwasher, refrigerator, stovetop, microwave, and floors.
  - Motion to accept the gift specifically for use in the upstairs kitchen is made by Jolene Phelps, with a second from Stephanie Wells.
  - The Chapter is concerned about specific unapproved fundraising.
  - Right now, the upstairs kitchen is not on the radar for renovation, especially with the current Revitalization Project.
  - Motion fails.
- Amma Nicola Report
  - Jonathan Hansen has begun his time as Formation Minister!
    - He is working with the Youth Group, Eagle Scout project, and other spiritual needs.
  - St. Paul's has three new Priest Associates: Jean McCarthy, Ken Messer, Michael Monnot.
  - Bishop Monnot was very happy with the Epiphany service.
  - The Youth Group is working on a Tenebrae service, with Michael Monnot & Jonathan Hansen.
  - Bishop Monnot will hopefully be with us for Palm Sunday, and will definitely be presiding from the Thursday, Friday, and Sunday of Easter Holy Days.
  - The Youth Group reached their goal for the Nursery Project.
  - Amma Nicola is planning to reach out to other Deans in the Midwest to create a Midwest Cathedral mutual support group.
  - Amma Nicola is also going to the Cathedral Deans Conference later this year, and the Ordained Scientists Conference in the United Kingdom.
- Downstairs Hallway Project Update
  - This is a maintenance issue rather than cosmetic. This project was supposed to be finished earlier, but the water intrusion delayed it. Now that the alleyway was sloped away from the wall, the water intrusion problem has been fixed.
  - The hallway will be repainted and recarpeted.
  - The old Altar Guild storage closet was cleaned out and will be made into Canon Mark's office.

- The bids had come in a few hours before Chapter, so the Property Committee will review them and return with a recommendation for the painting and carpeting. The decision will be made via online voting and recorded separately.

**Announcements:**

- Kirsten Buniak shares about the Cathedral Website shop, and shows some of the new designs they have created.

**Adjournment:**

- Stephanie Wells motions to adjourn, with a second from Rosa Walker.
- Motion passes.
- Sam Hutchinson closes in prayer.

**Adjournment Time:** 6:45 PM

Minutes Submitted,  
Kirsten Karen Ann Bunia