

Cathedral Church of St. Paul Chapter Minutes

Date: 08/30/2022

Convene Time: 5:33 PM

Clergy:

Present: Amma Nicola Bowler;

Absent: Deacon John Doherty; Deacon Jean Davis

Officers:

Present: Junior Warden Phyllis Melton; Clerk Kirsten Buniak; Treasurer Henry Harmon

Absent: Senior Warden Stephanie Wells;

Class of 2023:

Present: Elvin McDonald; Henry Harmon; Jonathan Hansen

Absent: Mike Gillespie;

Class of 2024:

Present: Jolene Phelps; Phyllis Melton; Duane Sand

Absent: John Stender-Custer;

Class of 2025:

Present: Kirsten Buniak;

Absent: Stephanie Murphy; Tom Smith; Stephanie Wells

Opening Prayer: Amma Nicola began with a reflection out of the Litany of Blessing, and concluded with a prayer for healing for those in our lives, congregation, and world who are sick.

Business Agenda:

- July Minutes:
 - Henry Harmon motions to accept the minutes. Jolene Phelps seconds the motion.
 - The motion passes.
- Financial Report:
 - Henry Harmon reports that there is nothing out of the ordinary.
 - Henry Harmon motions to accept the Financial Report for June and the July Preliminary Financial Report, Elvin McDonald seconds.
 - The motion passes.
 - The Chapter would like a calculation of the average running cost for St. Paul's. This includes staff salaries, Communion materials, choir materials, average utilities, etc.
- Safeguard Training:
 - Everything went smoothly. The members of the Chapter who attended were glad to be able to get out 15 minutes before the scheduled end time.

- Phone System:
 - There have been some issues with the phone system, and Rick Stearns has been meeting with the phone supplier to get it all sorted out.
- Historic Building Revitalization Project:
 - The architect is now reviewing the Breiholz contract now that the specifics have been added.
 - The design work contract will hopefully be given for approval by the September Chapter meeting.
 - The current projected construction calendar accounts for the liturgical calendar, weather, and organ. The first phase should hopefully start after Easter Sunday 2023! :)
- Vision Task Force:
 - Jolene Phelps gives an update: The task force has drafted a plan for growth.
 - Duane Sands adds that he is taking the concept to Genesis II.
 - Duane Sands adds updates more on Genesis II:
 - Pros: The framework of the program is very appealing, as it makes all churches involved part of a national network. Additionally, it helps to discover new ways to renew church congregations.
 - Cons: The program is not a strategic planning program, nor is it a substitute for planning. Duane Sands suggests the Cathedral needs to have its priorities established first.
 - Potential Leadership team for Genesis II: Kirsten Buniak, Duane Sands, John Skinner, Nathan Brown, Jolene Phelps.
 - A line will be added to the Budget as a placeholder in case there are some associated costs with the program.
 - Amma Nicola says that the Vision Task Force will give a full report in the October Chapter meeting.
- Father Troy:
 - Father Troy has repaid all outstanding loans.
 - This concluded all remaining details of his resignation.
- Convention Delegates:
 - Three out of Five have been approved by the Chapter: Paul Meginnis, Nanette JOhnson, and Kirsten Buniak.
 - The Chapter voted on the remaining two of five: Diane Hayes and Nathan Brown, with Sheila Brown as an alternate.
 - Executive committee motions to approve the remaining two delegates, plus the alternate. Jonathan Hansen seconds.
 - The motion passes.
- Property:
 - Mike Gillespie was absent, so there was no definitive update for Chapter.
 - The Chapter hopes that in the September meeting they will receive quotes for the concrete slab on High St. Redoing this slab will help to reinforce against water leakage.
 - There was a broken and cracked window on 9th St. It was some of the 19th century stained glass. These windows were broken from a random act of vandalism, and a police report was filed.

- The Chapter asks if there is some way to protect those windows from future damage.
 - There was a verbal quote of around \$450 to fix/replace the windows with like glass. However, it could be more costly due to the nature of the windows.
 - Phyllis Melton motions to approve \$1500 to replace the two windows, with a second from Henry Harmon.
 - The motion passes.
 - Dumpster Gates: The issue of illegal dumping has died away (hopefully for good). The Chapter elects to table this idea and quotes received for this project.
 - The Chapel has been repainted and the door has a nice decorative frame!
- Communications:
 - The Communications committee requests a budget for Online Marketing for \$500 for the remainder of the year.
 - Phyllis motions to repurpose \$500 from another section of the budget for this purpose, with a second from Jolene Phelps.
 - The motion passes.
- Amma Nicola Report:
 - There were about 40-45 people who were involved in the For Many: One conversations. There will be a brief write up for the Journey.
 - The courtyard was power washed!
 - There is a Bible Study about Romans starting September 11 on Sundays at 9 am.
 - There is the Fundraiser at Grey's Lake on September 11th, 2022.
 - The Sunday sexton, Jovan, is retiring. There are plans for a reception for him, to celebrate his hard work. Chapter also is thinking on how to fill this position after Jovan's retirement.
 - Amma Nicola asks for the Chapter to think of people who would be able to help at the Cathedral during John Z's recovery from surgery.
 - Amma Nicola also asks the Chapter to think of a Youth Activities Coordinator to help to reach out to the collection of middle and high school youth in the congregation.
 - Meetings with the Bishop: Congregational leaders have the option to meet via Zoom. This is an adaptation of Bishop Scarfe's idea. Think of it as 'coffee hour with the Bishop'.
 - Planning of other Holy Day Celebrations: On days other than Sunday, the Bishop would like for there to be some more feast day celebrations.

Adjournment:

- Jolene Phelps motions to adjourn with a second from Jonathan Hansen.
- The motion passes.

Adjournment Time: 6:57 PM

Minutes submitted,
Kirsten Karen Ann Buniak, Clerk.