

Cathedral Church of St. Paul
Chapter Minutes
Date April 20, 2021, via Zoom
Time 5:30 PM

Clergy

Present: Amma Nicola Bowler; Fr. Zebulun Treloar; Deacon John Doherty

Absent: Deacon Jean Davis

Officers:

Present: Senior Warden Stephanie Wells; Junior Warden Mike Gillespie; Clerk Phyllis Melton; Treasurer Rick Sterns

Absent:

Class of 2022

Present: Stephanie Wells; Skeet Wootten; Diane Hayes; Tom Thompson

Absent:

Class of 2023

Present: Elvin McDonald; Henry Harmon; Mike Gillespie; Jonathan Hansen

Absent:

Class of 2024

Present: Phyllis Melton; Jolene Phelps; Chuck Seel; John Stender-Custer

Absent:

A quorum being present, Stephanie called the meeting to order.

I. Amma Nicola led the Chapter in a devotion and prayer.

II. Consent Agenda- Stephanie Wells

The minutes and financial report for March were presented. Stephanie moved, and Henry seconded, a motion of approval. **Approved.**

III. Reports

A. Deacon John. Full report in the folder.

Highlight: Eucharistic ministers are asking for guidelines to resume some home visiting.

B. Assisting Priest, Fr. Zeb

Presented his letter of resignation. He has accepted a clergy position in Kentucky. His last day with St. Paul's is May 23, 2021.

He is finishing up the migration and changes to the website. It should be completed and functional by May 1.

C. Canon Provost, Amma Nicola. Full report in the folder

Presented preliminary plans for an outside gathering in the parking lot on Pentecost Sunday, May 23. There will be food provided by the Mucky Duck, and activities including tie-dying and Anglican prayer beads.

A proposal is being made to the Community Foundation for educational programming .

The Chapter was asked to help answer questions for the Parochial Report on commitment of the Chapter to promoting racial justice. It was agreed that the Chapter agreed that they are committed, but not to the "strongly agree" extent. More work needs to be done.

New focus areas for the Provost include addressing growth, staff changes, and opening up parish visiting and engagement.

D. Communications, John Stender-Custer

As of April 8, our social media presence has grown, with a 300% increase on Facebook, and 260% on Instagram.

Tom Thompson asked if there was a policy governing posts by Chapter and staff members. Stephanie will look into this issue.

E. Social Justice. No report provided

F. Treasurer, Rick Stearns

Rick informed the Chapter that financial reports are now routinely sent to the Finance Committee.

G. Property/Junior Warden, Mike Gillespie

He has met with contractors to look at plaster issues in the nave and choir. He has also scheduled a walk-through of the Cathedral in order to develop a list of repairs needed.

H. Senior Warden, Stephanie Wells

She thanked the members who had already voted for delegates to the Convention on July 31st, and reminded those who had not yet voted to do so on the link provided.

She thanked Elvin for the work that had been done to clean up the garden.

She informed the Chapter that the Provost would be moving into the Dean's office, and that Deacon Jean would be using the office currently occupied by Amma Nicola. The Dean's personal belongings will be stored securely, and the office cleaned.

IV. Old Business

A. Audit, Rick Stearns/Deacon John

The error has been located, rectified, and the audit is now complete. There was apparently a double entry of an expense.

B. Sandahl Gift, Skeet Wooten

Skeet reported that the courts have upheld the Sandahl gift to St. Paul's. The gift was for \$1.6 as a 5-year promissory note. The gift is unrestricted. St. Paul's has been in negotiation to convert that

amount to cash in lieu of the full amount. We have offered \$1.3, while the executor has countered with \$1.2. Conversations are on-going at this time.

Skeet moved on behalf of the Finance Committee and Investment/Endowment Committee to accept the gift, provided it is not less than \$1.2. **Approved.**

Stephanie will develop a spreadsheet to gather suggestions on potential uses for the Sandahl gift.

C. Undercroft Task Force, Elvin McDonald

The committee has met with 3 general contractors, and is awaiting presentations and bids. They are also exploring the use of a fundraising expert to further the necessary fund-raising goals.

V. New Business, Stephanie Wells

Stephanie and Amma will tabulate the results of the voting for Convention delegates and share that information with the Chapter and John Zickefoose so our delegates can be confirmed with the Diocese.

VI. Closing Prayer, Deacon John

VII. Stephanie moved, and Diane seconded, a motion to adjourn the meeting. **Approved.**

Respectfully submitted,

Phyllis Blood Melton, clerk