

# Episcopal Cathedral of St. Paul: Chapter Minutes

Date: 09/19/2023

Convene Time: 5:30 PM

## Clergy

Present: Father Michael Monnot

## Officers

Present: Senior Warden Phyllis Melton; Junior Warden Duane Sand; Clerk Jolene Phelps; Treasurer Henry Harmon

## Class of 2024

Present: Abigail Allard; Phyllis Melton; Jolene Phelps; Duane Sand

## Class of 2025

Present: Stephanie Morrison, Tom Smith, John Wetherall  
Excused: Stephanie Murphy

## Class of 2026

Present: Nathan Brown; Sam Hutchinson; Betsy Van Haaften; Rosa Walker

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## Opening Prayer and Meditation

Father Monnot began with a prayer from the Book of Common Prayer: p.540

“O God of unchangeable power and eternal light: Look favorably on your whole Church, that wonderful and sacred mystery; by the effectual working of your providence, carry out in tranquility the plan of salvation: let the whole world see and know that things which were cast down are being raised up, and things which had grown old are being made new, and that all things are being brought to their perfection by him through whom all things were made, your Son Jesus Christ our Lord; who lives and reigns with you, in the unity of the Holy Spirit, one God, for ever and ever.”

A reflection was offered after reading Luke 22: 24-27. The Chapter was asked to consider: How is leadership in our culture measured; what is the message from Jesus regarding leadership; how might that differ, and what is our challenge today as leaders? The Chapter reflected and briefly discussed these issues in light of the significant work before it today.

## Business Agenda

- **August 2023 Minutes:** Moved for approval by Sam Hutchinson, with a second from Stephanie Morrison. Motion approved.
- **August 2023 Financial Report:** Presented by Henry Harmon. Anticipate completing September without having to touch endowment. The hope is to complete the year as budgeted. August financial report moved for approval by Tom Smith, second by Sam Hutchinson. Motion approved.

Per Treasurer: work has begun on the 2024 budget and is expected in November for Chapter approval, with presentation and approval at the Annual Meeting in December.

**The Chapter acknowledges with great appreciation the work of Chuck Seal and Rick Stearns as long-time members of the Finance Committee.  
Chuck and Rick are retiring as volunteers on this committee as preparations begin for the 2024 budget.**

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### Old Business

- **Installation:** Phyllis reminded all Chapter members that we are responsible for the reception following installation of the Dean on September 28. The commitment is to bring a savory platter and help before, during and after the reception.
- **Convention Delegates:** Agreeing to serve as convention delegates are Barbara Willey, Diane Hayes, Duane Sand, Jolene Phelps, Nanette Johnson, Paul Meginnis, and Phyllis Melton. Motion to approve those named as delegates was made by Stephanie Morrison, second by Betsy Van Haaften. Motion approved.

### New Business

- **Letter of Agreement between The Very Reverend Nicola Dance and the Episcopal Cathedral of St. Paul.**
  - For purposes of discussion, a motion was made to enter into executive session by Stephanie Morrison, second by Sam Hutchinson. Motion passed.
  - A motion was made by Stephanie Morrison, second by Sam Hutchinson to exit executive session. Motion passed.
  - A written ballot was used to vote on acceptance of the Letter of Agreement. Motion passed.

### Other New Business

- **Cathedral Store:** website is still under the owner's name of Kirsten Buniak. Nathan Brown will resolve.
- **Community Speakers Group:** Task force of Duane Sands, Nathan Brown, Sam Hutchinson, Betsy Van Haaften, Jolene Phelps is to meet after the chapter meeting to discuss moving forward.
- **Congratulations Extended to Vickery's:** Motion made by Tom Smith, second by Rosa Walker. Motion passed.

**The Chapter would like to extend joy felt congratulations to Jim and Dee Vickery on their 70<sup>th</sup> wedding anniversary today, 9/19/2023.**

**Closing Prayer:** Father Monnot reminded the Chapter we are entering a significant time in the life of St. Paul's as he closed with prayer.

**Adjournment:** Motion to adjourn by Betsy Van Haaften, second by Rosa Walker. Motion passed.

**Adjournment Time: 6:48 PM**

Minutes Submitted,  
*Jolene Phelps*, Clerk