

## Cathedral Church of St. Paul Chapter Minutes

**Date:** 11/28/2023

**Convene Time:** 5:30 PM

### **Clergy:**

Present: Dean Nicola Bowler

### **Officers:**

Senior Warden Phyllis Melton; Junior Warden Duane Sand; Clerk Jolene Phelps; Treasurer Henry Harmon

### **Class of 2024**

Present: Phyllis Melton; Jolene Phelps; Duane Sand

Excused: Abigail Allard

### **Class of 2025**

Present: Stephanie Murphy, John Wetherall

Excused: Stephanie Morrison, Tom Smith

### **Class of 2026**

Present: Nathan Brown, Betsy Van Haaften

Excused: Sam Hutchinson, Rosa Walker

---

**Opening Prayer:** The Chapter read together the Lord's Prayer as written in A New Zealand Prayer Book which both honors and reflects indigenous Maori culture.

Eternal Spirit,  
Earth-maker, Pain-bearer, Life-giver;  
Source of all that is and that shall be,  
Father and Mother of us all,  
Loving God, in whom is heaven;  
The hallowing of your name echo through the universe!  
The way of your justice be followed by the peoples of the world!  
Your heavenly will be done by all created beings!  
Your commonwealth of peace and freedom  
sustain our hope and come on earth.  
With the bread we need for today, feed us.  
In the hurts we absorb from one another, forgive us.  
In times of temptation and test, strengthen us.  
From trials too great to endure, spare us.  
From the grip of all that is evil, free us.  
For your reign in the glory of the power that is love,  
Now and for ever. Amen.

### **Business Agenda:**

- **October 17, 2023 Minutes** – moved for approval by John Wetherall, with a second from Nathan Brown Motion approved.
- **September and October 2023 Financial Reports** – Community Fund statement was received which allowed for finalization of September financials. Cash flow is good – not requiring additional funds from endowment in September or October. Moved for approval from Jolene Phelps, with a second from Betsy Van Haaften. Motion approved.

- **2024 Budget** – a 2024 preliminary budget prepared by the Budget Committee was distributed to the Chapter requesting critical review by members before voting at the December meeting. To note:
  - Insurance increased by 17%
  - Mid-America – no change in electrical costs, gas charges will vary
  - Water – 6% increase in April

### **Old Business:**

- **Asbestos abatement update** – the abatement is in process and will be complete in less than three weeks.
- **Building Notes** -- A meeting will be held 12/1 with OPN to discuss refrigeration and heating. \$75,000 tax credit for the kitchen has been approved and will be applied to Historic Preservation Fund.

### **New Business:**

- **Junior Warden Report:** a three-year perspective on direction 2024 thru 2026 to capture St. Paul’s stated vision.
  - *Grounded in worship:* No longer a deficit budget which involves paying forward the gift of St. Paul’s legacy through new members; grant reviews; creating new venues for the arts; payoff on past borrowing by not overdrawing on resources; review of current process which adds borrowed funds to stewardship share.
  - *Deeping in faith:* challenge to express love for others in new ways; reorganizing committee work to enrich the experience which allows participants to become known, active, involved and committed.
  - *Reaching out in love:* Macomber award allows for a growth strategy with social worker for Connections Café; shared events with bridge churches; community conversations; student scholars (see addendum at end of minutes); intentional partnerships and coordinated events with Des Moines agencies and non-profits; conversations with Diocese and Bishop regarding property use and outreach.
- **Dean’s report**
  - Personal: Letter of appointment in Chapter shared file; has a “Dean” mentor, meetings arranged with downtown clergy for connections and shared opportunities
  - Staff: annual discussion completed with two remaining
  - Macomber Bequest Updates: Bridge Board social worker, Cathedral Music Scholars program funding, AMOS dues as part of Community Conversations.
  - Diocese of Iowa: Bishop to preside Christmas Eve (12/24/2023 both services), The Great Vigil of Easter (3/30/2024), Pentecost Sunday (5/19/2024) with visitation on 4/14/2024.

**Closing Prayer:** The Chapter read together again the Lord’s Prayer as written in A New Zealand Prayer Book

**Adjournment:** Motion to adjourn made by Betsy Van Haften, second by Nathan Brown. Motion carried.

**Adjournment Time:** 6:50 PM

**Addendum to 11/28/2023 Chapter Minutes:**  
**Cathedral Music Scholars Program**

The Cathedral Choral, Organ, and Carillon Scholars program is designed to attract and support student musicians who may pursue church music ministry either as a vocation or as a way to express their service to the church in the future. Scholars from the past have become leaders in our Cathedral Choir and Howells Scholars as well as in other Episcopal Churches across the United States. In a very real sense, the scholars program enhances the future of choral, organ and carillon music in our unique tradition. By receiving early training, inspiration and education in Anglican liturgies, these students continue to make music in the church even after their formal education has ended. In addition, they are a tremendous asset to our music program while they are here. They share their talents with us and bring youthful energy to our programming.